

Midsomer Norton Primary School

Parent Support Group

Meeting: Tuesday 18th July 2017

Present: Janine Banjar
Jodie Whittock
Samantha Russell
Alun Randell
Bridget Underwood
Paula Elkington
Beth Selway
Emily Merko

1. Election of Officers

The following positions were proposed and agreed:

Chair: Janine Banjar
Vice-Chair: Sara Baxter
Treasurer: Paula Elkington
Secretary: Emily Merko
Social Media Coordinator: Sam Selway

2. Events

It was decided to allocate one event in the year to each of the four phases in the school. The committee would take responsibility for the core organisation of the events whilst volunteers would be requested from the phase to be responsible for providing volunteers to run the event on the night. Key dates would be set for cancellation of events if enough volunteers have not been secured. In return a percentage of the funds raised from the four events would go directly to the key phase which had been responsible for the event.

The following were suggested as phase-led events:

Monster Ball – Term 1
Film Night - January
Spring Ball – Term 4
Film night – May (after SATs)

Other suggestions for phase-led fundraising were

- cake/ice cream sales
- stalls at the Summer Fayre (following on from their activities in Enterprise Week)
- Christmas card making

Other events:

- Christmas Fayre
- Summer Fayre
- Leavers' Ball (not a fundraiser)
- Gunge the Headmaster*

* Gunge the Headmaster suggested as the culmination of fundraising efforts throughout the year. It would only happen if a fundraising target was reached. Fundraising barometer to be displayed in key places in the school.

3. Allocation of funds

Mr Randell is keen to raise around £5000 to restock the school Library.

It was suggested that phase-led events should split the funds raised with 30% going directly to the phase and 70% going to the Library fundraising pot.

Phases could run cake / ice-cream sales with profits going directly to the phase. (Suggest four across the year).

It was suggested that the Christmas card making profits could go directly to the class.

4. Communication

Mr Randell advised that school email addresses would be changing in September.

Julie Wellington would be taking over from Kate Durrant as Business Manager. Communications should be sent to Julie Wellington and copied to Mr Randell.

It was agreed that Facebook was a great means of a communication but it was requested that communications should always be sent out through the school as well as through Facebook.

5. Next meetings

Friday 8th September 9.05am – core committee to discuss a plan for the year

Friday 29th September 9.05am – open to any parents who want to come along