



# Midsomer Norton Primary School

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Head Teacher:  
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2<sup>nd</sup> October 2017

Dear Parents,

## Online booking for Parents Evening

We are again using the online booking system for Parents' Evenings for our next event on **Monday 16<sup>th</sup> & Thursday 19<sup>th</sup> October** for all classes from Nursery to Year 6.

**To book your appointments please go to:**

<http://www.parents-booking.co.uk/midsomernorton>

**PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address, or use a 'Search Engine', as that will not work. This is a common mistake on phones and tablets.**

### **You will need:**

Your child's legal first name and legal surname

Your child's date of birth

Bookings will be available from 6pm on Friday 6<sup>th</sup> October and will be open to take your bookings until **9.00am on the morning of each parents evening date.**

### **Troubleshooting Tips - Please read before booking!**

- To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record.
- The child's date of birth has to be entered in exactly the right format e.g using four digits for the year of birth - 12/09/2009
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem.
- Don't forget to scroll down past the first evening to see dates and times for the second evening.
- If you have several children to make bookings for, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children.

**If you are unable to book at home**, please telephone or call into the office and a member of staff will help you to book appointment times. **Please avoid our busiest times which are between 8.20am – 9am & 3.00pm – 3.30pm.**

Best wishes,

Mr Alun Randell  
Head Teacher

